

April 12, 2017

Dear ACECNJ Member,

ACECNJ is now soliciting interest for committee assignments for the two-year term beginning July 1, 2017. Committees are the backbone of ACECNJ: where much of the important work gets done, where public policy positions are developed, where important business practice issues are discussed with key clients. Committee membership is a valuable way to develop and maintain relationships with industry stakeholders and offers an opportunity for leadership in the organization and in our profession.

I am excited to announce that ACECNJ is establishing two new committees for 2017-2018. The Buildings & Facilities Committee will advocate for firms engaged in MEP design and serve as ACECNJ's liaison with clients including the New Jersey Department of Property Management and the Schools Development Authority. The Public Utilities Committee is being established to liaise with utility companies in the energy, water and telecommunications markets and work on business practice issues of importance to those firms. In addition, ACECNJ is restructuring its Environment Committee by adding three subcommittees; this new structure will create more opportunities for leadership and allow for this important committee to expand the breadth and depth of its work.

Attached you will find a committee response form and an overview of ACECNJ committees for 2017-2018. Please take note of the following guidelines and instructions to assist you with this process:

- Each member firm must submit one response form that includes all of the firm's committee requests for the coming two-year cycle; this form must be submitted electronically to [info@acecnj.org](mailto:info@acecnj.org);
- A firm must be a member in good standing, including membership dues, to have representatives serve;
- Firms are asked to rank all requests by priority;
- Committee spots belong to the member firm – if the firm representative leaves his/her firm, the firm is afforded an opportunity to fill the vacancy;
- Committee selections are made by ACECNJ in consideration of a number of factors, including but not necessarily limited to:
  - Firm participation & involvement with other aspects of ACECNJ (including attendance at meetings & events, sponsorships, service on other committees, participation in various advocacy efforts)
  - A desire to maximize participation opportunities for all member firms
- Popular committees may have term limits and/or wait lists
- By accepting a committee assignment firm representatives agree to ACECNJ's guidelines for volunteer leaders.

The deadline to submit your firm's committee request is Monday May 15, 2017. Please complete your committee request and email to ACECNJ ([info@acecnj.org](mailto:info@acecnj.org)) as a .pdf attachment. Requests received after this date may not be considered. Thank you for your membership in ACECNJ and for taking a leadership in New Jersey's engineering profession.

Sincerely,

A handwritten signature in blue ink that reads "Bernard P. McNeilly". The signature is written in a cursive style with a large initial 'B' and a long, sweeping tail.

Bernard P. McNeilly, PE  
CHAIRMAN